

MINUTES OF BOARD MEETING  
Manitowoc Board of Education  
December 12, 2017

A regular meeting of the Board of Education was called to order by Board President Keith Shaw at 6:45 p.m. Members present were: Ms. Linda Gratz, Mr. Dave Longmeyer, Ms. Elizabeth Williams, Ms. Karen Rohrer and Mr. Keith Shaw. Also present were Superintendent Mark Holzman and Board Secretary Laurie Braun.

Members absent: Mr. Dave Nickels, Ms. Catherine Shallue

Motion was made by Linda Gratz, seconded by Dave Longmeyer, and unanimously (5-0) carried by roll call vote, to move into closed session for the purpose of considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, i.e. possible contract non-renewals. This meeting is authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

Catherine Shallue arrived at 6:57 p.m.

The regular meeting of the Board of Education was called to order by Board President Keith Shaw at 7:00 p.m.

The meeting began with the Pledge of Allegiance. Board members were logged into BoardBook.

A motion was made by Catherine Shallue, seconded by Liz Williams, and unanimously carried (6-0), to approve the minutes of the November 28, 2017, regular meeting.

Washington Jr. High School Principal Kathy Lemberger and Science Teacher Christin Campbell introduced students from the 9<sup>th</sup> grade Life Science class. These students presented findings as they investigated "How does the classroom environment affect learning?" One group compared students who worked alone, students who worked with an assigned partner and students who worked with a student of their choosing. A second group compared the results of student groups who worked with the lights off versus with the lights on. And a third group tested students' ability to memorize information while listening to music versus not listening to music. Each group then shared their results with the board and guests.

Curriculum Committee Chairperson Liz Williams reported on the December 6, 2017, meeting. Ms. Williams informed the Board what was observed on their Learning Walk at Lincoln High School. Liz reported to the Board members what a great insight the learning walks are and how you get to see firsthand what is going on in the classroom and how the students interact with each other and their teachers. Ms. Williams encouraged the other Board members to take part in these learning walks if they are able.

Director of Business Services Ken Mischler reported on the Finance and Budget Committee report on December 6, 2017 meeting. The main topic of discussion was the district being short due to Fund 38 shortfall and the need for a possible referendum. Board member Karen Rohrer explained that the District needs to present this information to the public so that it is easy to view and understand.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Karen Rohrer, seconded by Dave Longmeyer, and unanimously carried (6-0) to approve voucher #824 totaling \$2,355,627.84 and voucher #827 totaling \$3,341,820.81, for a total of \$5,697,448.65. The financial report for the month ending November 30, 2017, was reviewed.

Director Joyce Greenwood-Aerts presented the Personnel Report consisting of three retirements and four resignations, one support staff appointment, and extra-curricular stipends; and an Addendum consisting of one professional staff appointment and one professional staff resignation. On motion by Karen Rohrer, seconded by Catherine Shallue, the Board unanimously approved (6-0) the Personnel Report. On a motion by Linda Gratz and seconded by Liz Williams, the Board unanimously approved (6-0) the Addendum as presented.

Superintendent Holzman acknowledged the Superintendent and Directors Report and gave Board members the opportunity to ask additional questions. Board President Keith Shaw proposed the question to Pupil Services Director Joanne Metzen the cause for turnover with the Deaf and Hard of Hearing Teachers. Ms. Metzen explained that each resignation had an individual reason; moving out of state, moving closer to their home and one teacher retired. Ms. Metzen went on to explain there is a limited number of teachers available who specialize in field. She and Human Resources Director Joyce Greenwood-Aerts are diligently working on recruiting new teachers for our district. Currently there are approximately 26 students who receive services for deaf and hard of hearing in our district.

Superintendent Holzman gave an update on the grade alignment Advisory Committee's first meeting. The committee is comprised of 47 members and they have selected four options to move forward for review. The committee will continue to review the feasibility of each option, with a goal of giving a recommendation to the Board in April. The next meeting is schedule January 19, 2018, where they will again re-evaluate the data and continue conversation.

School Board President Keith Shaw requested the WASB Resolution be put on the agenda for January, to discuss WASB recommendations.

Superintendent Holzman presented the activity update which referred to upcoming concerts, performances and athletic activities taking place during the next few weeks. Mr. Holzman also talked about the upcoming second Friday count and said he is expecting a growth in numbers from the 3<sup>rd</sup> Friday count in September.

On motions from the Personnel Committee, and after 1<sup>st</sup> reads were approved by the full board, the 2<sup>nd</sup> reads of the following policies were unanimously approved: Policy 1460 – Physical Examination; Policy 1461 – Unrequested Leaves of Absence/Fitness for Duty (Administrative Staff); Policy 3161 –

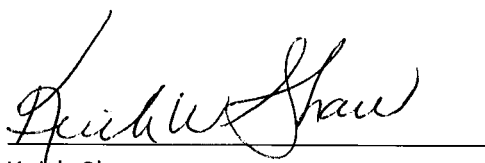
Unrequested Leaves of Absence/Fitness for Duty (Professional Staff); Policy 3120.01 – Job Descriptions (Professional Staff); Policy 4120.01 – Job Descriptions (Support Staff); Policy 3124 – Employment Contract; Policy 3140 – Termination, Non-Renewal and Resignation; Policy 8340 – Providing a Reference; Policy 9160 – Public Attendance at School Events; and Policy 6605 – Crowdfunding.

New Business discussion began with Superintendent Holzman talking about the potential 2018-2019 Referend. The long term projections that were provided by Director of Business Services Ken Mischler were for informational purposes only with no voting to occur at this time. Key factors for a budget shortfall are the cuts the government has set forth and the increase in private school vouchers the district has to pay. MPSD ranks 11<sup>th</sup> in the State for payments to voucher schools. This means there are only 10 schools that pay more to voucher schools in the state.

Business Director Ken Mischler presented the 2016-2017 Audit Report. The purpose of this reports is to verify if the school is compliant with the GAAP and certain laws and regulations. MPSD is compliant as presented in the report.

Director of Pupil Services, Joanne Metzen presented the Academic and Career Plan, ACP. This plan is helping students be college or career ready. Currently students are using a software system called Xello, which is a tool that is able to assist them with their individual college or career readiness plan. On a motion by Linda Gratz, seconded by Dave Longmeyer, the Academic and Career Plan, ACP unanimously approved (6-0) as presented.

On motion by Liz Williams, seconded by Catherine Shallue, and unanimously carried (6-0), the meeting adjourned at 8:34 p.m.



Keith Shaw  
Board President

Respectfully submitted,  
Laurie Braun, Board Secretary